

February 17, 2014 7:00 P.M.

JONES COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

JONES COUNTY OFFICE COMPLEX – COMMISSIONERS’ ROOM

MINUTES

COMMISSIONERS PRESENT:

Mike Haddock, Chairman
Sondra Ipock-Riggs, Vice-Chairman
Joe Wiggins, Commissioner
Frank Emory, Commissioner
Zack Koonce, III, Commissioner

OFFICIALS PRESENT:

Franky J. Howard, County Manager
Jennifer King, Clerk to the Board
Melissa Moore-Freeman, Finance Officer

The Chairman called the meeting to order and Frank Emory gave the invocation. A **MOTION** was made by Frank Emory, seconded by Joe Wiggins, and carried **THAT** the agenda be approved with the following additions:

8. RESOLUTION – BOARD OF EQUALIZATION AND REVIEW

9. CLOSED SESSION UNDER NCGS 143-318.11 (a)(6)

Sondra Ipock-Riggs **OPPOSED**.

MOTION made by Sondra Ipock-Riggs, seconded by Frank Emory, and unanimously carried **THAT** the minutes February 3, 2014, and February 10, 2014, be approved.

PUBLIC COMMENT PERIOD:

Richard Meyer asked questions about Social Services and the Health Department. He asked if there had been a new Health Director hired and was told we currently have an Interim Health Director. He asked if Mrs. Ipock-Riggs cared to comment on the audit report and funds being transferred to the General Fund. He asked if there was an audit performed and Mrs. Ipock-Riggs stated that everything we do is audited. He then asked about the shut down of the Health Department. At that time Mr. Howard explained that the public comment period is for comments only and not discussion and explained that the Board of Health could answer Health Department questions.

1. PROCLAMATION – AMERICAN RED CROSS MONTH

MOTION made by Joe Wiggins, seconded by Zack Koonce, and unanimously carried **THAT** the American Red Cross Month Proclamation be approved, a copy of which is marked Exhibit A and is hereby incorporated by reference and made a part of these minutes.

2. RESOLUTION – NORTH CAROLINA’S EASTERN REGION

MOTION made by Sondra Ipock-Riggs, seconded by Joe Wiggins and unanimously carried **THAT** the Resolution of the County Commissioners of Jones County for the North Carolina’s Eastern Region Development Commission Loan, in the amount of

\$576,923.08 be approved. A copy of the resolution is marked Exhibit B and is hereby incorporated by reference and made a part of these minutes.

3. BUDGET AMENDMENTS 12 AND 13

MOTION made by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** Budget Amendments 12 and 13 be approved, a copy of which is marked Exhibit C and is hereby incorporated by reference and made a part of these minutes.

4. JONES COUNTY CTP STEERING COMMITTEE

Mr. Howard discussed the need for the creation of a CTP Steering Committee for Jones County. This committee would work with the Department of Transportation to ensure improvements to Jones County's roads are appropriately focused. Mr. Howard presented recommendations for representation on this board. There was some discussion about appropriate board appointments..

MOTION made by Zack Koonce, seconded by Frank Emory, and unanimously carried **THAT** this item be **TABLED**.

5. BOARD APPOINTMENTS – BOARD OF HEALTH

MOTION made by Frank Emory, seconded by Joe Wiggins, and unanimously carried **THAT** the following members be reappointed to the Jones County Board of Health for a three-year term to expire February 16, 2017:

Beth Meadows
John Eddy
Whitney Mitchell

6. BOARD APPOINTMENTS – JONES COUNTY NURSING AND ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

MOTION made by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** the following members be reappointed to the Jones County Nursing and Adult Care Home Community Advisory Committee for a three-year term to expire February 16, 2017:

Walter Robinson
Kenneth Dillahunt

7. AUTOMATIC METER READING PROJECT – PAY REQUEST NUMBER 5

MOTION made by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** Pay Request Number 5 for the Automatic Meter Reading Project be approved for payment in the amount of \$74,696.50 using Automatic Meter Reading Project Funds.

8. RESOLUTION – BOARD OF EQUALIZATION AND REVIEW

MOTION made by Joe Wiggins, seconded by Frank Emory, and carried **THAT** the Resolution by the Jones County Commissioners to establish, appoint and authorize the

Jones County Board of Equalization and Review be approved. A copy of the resolution is marked Exhibit D and is hereby incorporated by reference and made a part of these minutes. Sondra Ipock-Riggs **OPPOSED**.

COUNTY MANAGER'S REPORT

Mr. Howard explained that there is a mandatory training for all Tax Office staff on February 26, 2014, and that the office will need to be closed for this training. The Board approved the closing of the department for the duration of this training (approximately four-hours).

Mr. Howard explained that dates need to be set for the Board of Equalization and Review. **MOTION** made by Sondra Ipock-Riggs, seconded by Joe Wiggins, and unanimously carried **THAT** the following dates be approved for the Board of Equalization and Review meetings:

April 7, 2014 at 8:30 a.m. *(during the regular commissioners' meeting)*

April 14, 2014 at 7:00 p.m.

April 21, 2014, at 7:00 p.m.

May 5, 2014 at 8:30 a.m. *(during the regular commissioners' meeting)*

There was some discussion about having Melissa Moore-Freeman, Finance Officer, serve on the Economic Development Commission Board. **MOTION** made by Zack Koonce, seconded by Frank Emory, and unanimously carried **THAT** Melissa Moore-Freeman be appointed to the EDC Board. This term has no expiration.

COMMISSIONER'S REPORTS

Sondra Ipock-Riggs-

Mrs. Ipock Riggs would like for a letter to be issued to the Department of Transportation about them using contract personnel for the snow. Mrs. Ipock-Riggs stated that if we have another flood, like in 1999, then no one will be able to get here and we need to contact the governor.

Frank Emory-

Mr. Emory stated that the Department of Transportation did a great job during the snow and Mr. Wiggins suggested sending them a letter of recognition. **MOTION** made by Zack Koonce, seconded by Joe Wiggins, and unanimously carried **THAT** a letter of recognition be sent to the Department of Transportation regarding the outstanding job they did during the snow.

Zack Koonce-

Mr. Koonce requested to know if there were any funds available to clean out the rivers in the county. Mr. Howard stated there were no funds available that he was aware of but he would check into this matter.

PUBLIC COMMENT PERIOD

E.J. Collins, citizen, asked where the \$174,000 from the \$5 license plates fees is going. Mr. Howard explained that these funds were restricted by the state for economic

development purposes. Mr. Collins asked if a vehicle had been bought for the Senior Center yet and was told that options are being explored for a vehicle. Mr. Collins asked about the tobacco buyout program and Mrs. Ipock-Riggs had a brief discussion with him concerning the program.

9. CLOSED SESSION UNDER NCGS 143-318.11(a)(6)

MOTION made by Joe Wiggins, seconded by Zack Koonce, and unanimously carried **THAT** the Board go into closed session under NCGS 143-318.11(a)(6).

MOTION made by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** the meeting be adjourned at 8:15 p.m.

Mike Haddock
Chairman

Jennifer King
Clerk to the Board

EXHIBIT A

**BOARD OF COUNTY
COMMISSIONERS**

MIKE HADDOCK, Chairman
2314 Wyse Fork Rd.
Trenton, NC 28585

SONDRA IPOCK RIGGS, Vice-Chairman
862 Riggstown Rd.
Pollockville, NC 28573

JOSEPH F. WIGGINS
641 Richlands Road
Trenton, NC 28585

FRANK EMORY
8466 Hwy 41 West
Richlands, NC 28574

ZACK KOONCE
1539 Ten Mile Fork Road
Trenton, NC 28585



County of Jones

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COUNTY MANAGER

FRANKY J. HOWARD
P.O. Box 340
Trenton, NC 28585

COUNTY ATTORNEY

JIMMIE B. HICKS
P.O. Drawer 889
New Bern, NC 28563

CLERK TO THE BOARD

JENNIFER KING
P.O. Box 340
Trenton, NC 28585

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AMERICAN RED CROSS MONTH 2014

A Proclamation

March is American Red Cross Month - a special time to recognize and thank our Everyday Heroes – those who reach out to help their neighbors when they are in need.

American Red Cross heroes are on the front lines every day. They volunteer their time, give blood, take life-saving courses or provide financial donations to help those in need.

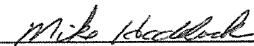
We would like to remember our heroes here in Jones County who give to help people in need. They work tirelessly to help in time of disaster, when someone needs life-saving blood, or the comfort of a helping hand. They provide round-the-clock support to members of the military, veterans and their families, and teach lifesaving classes in CPR, aquatics safety and first aid.

Across the country and around the world, the American Red Cross responded to hurricanes, tornadoes, floods and wildfires, the tragedy at the Boston Marathon, and typhoon Haiyan in the Philippines.

We dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.

NOW, THEREFORE, I, Mike Haddock, Chairman of the Jones County Board of Commissioners, do hereby proclaim March 2014 as American Red Cross Month. I encourage all Americans to support this organization and its noble humanitarian mission.

IN WITNESS WHEREOF, I have hereunto set my hand this 17th day of February, in the year of our Lord two thousand fourteen, and of the County of Jones County, North Carolina


Mike Haddock, Chairman

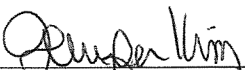
ATTEST 
Jennifer King, Clerk to the Board



EXHIBIT B

2

RESOLUTION OF THE COUNTY COMMISSIONERS OF JONES COUNTY

WHEREAS, Jones County is within the North Carolina's Eastern Region as established by N.C.G.S. 158-30 et seq.; and

WHEREAS, Jones County is the beneficial owner of a certain share of the trust funds collected within the North Carolina's Eastern Region and administered by the North Carolina's Eastern Region Development Commission and the State appropriation allocated among the 13 counties comprising the Eastern Region; and

WHEREAS, Jones County has applied to the North Carolina's Eastern Region Development Commission for a loan from said trust funds in the amount of \$576,923.08, for economic development within the territorial jurisdiction of the Zone;

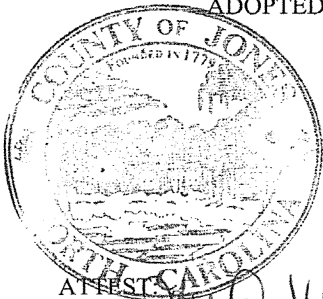
WHEREAS, the aforesaid loan has been approved by the North Carolina's Eastern Region Development Commission in accordance with its Loan Policy and Procedure, with the terms of repayment as set forth in the Intergovernmental Agency Agreement and Contract and the Promissory Note required by the North Carolina's Eastern Region Development Commission; and

WHEREAS, this loan is for a purpose set forth in N.C.G.S. §158-7.1, the Borrower has complied with all public hearing and disbursement processes required by N.C.G.S. §158-7.1 and adequate certification of such compliance has been or shall be provided in a form satisfactory to the Commission's general counsel.

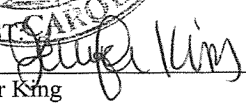
NOW, THEREFORE, BE IT RESOLVED THAT:

The Jones County Board of Commissioners hereby authorizes and directs that the County shall enter into the Intergovernmental Agency Agreement and Contract with the North Carolina's Eastern Region and the appropriate officers of the County shall execute the Intergovernmental Agency Agreement and Contract, Promissory Note and related documents required by the North Carolina's Eastern Region Development Commission.

ADOPTED THIS 11 DAY OF FEBRUARY, 2014.



ATTEST


Jennifer King
Clerk to The Board of Commissioners

JONES COUNTY

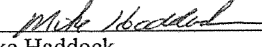
By: 
Mike Haddock
Chairman of the Jones County
Board of Commissioners

EXHIBIT C

Budget Amendment

Date: 2/17/2014

Fund: Fund 11 General Fund

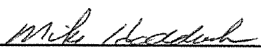
Fiscal Year: 2013-2014 Amendment #12

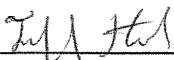
Increase Revenue

Restricted Other	Juvenile Justice & Delinquency	11-0213 4583-00	86,595.00
TOTAL			86,595.00

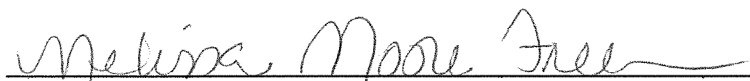
Increase Expenditure

Adult & Youth Services	Restitution	11-5830 5497-09	2,700.00
Juvenile Justice	Supplies	11-6121 5260-00	282.00
Juvenile Justice	Clerical Services	11-6121 5440-17	2,210.00
Juvenile Justice	Catering	11-6121 5311-01	2,513.00
Juvenile Justice	Postage	11-6121 5325-00	300.00
Juvenile Justice	Advertising Cost	11-6121 5391-00	300.00
Juvenile Justice	Registration Training	11-6121 5493-00	395.00
Youth Interpersonal Skills	Allocation	11-6123 5493-00	24,743.00
Governing Body	Meals	11-4110 5311-01	1,500.00
Administration	Supplies-Office	11-4120 5260-00	1,000.00
Administration	Copy Machine Expenses	11-4120 5261-00	1,000.00
Administration	Meals	11-4120 5311-01	500.00
Finance	Professional Health Plan Admin	11-4130 5193-14	100.00
Finance	Professional Consultant	11-4130 5199-01	200.00
Finance	RMV Collection Fees	11-4130 5299-34	30,000.00
Finance	Telephone	11-4130 5321-00	1,000.00
Tax Supervisor	Salaries	11-4140 5121-00	10,000.00
Tax Supervisor	Salaries-Part-time	11-4140 5126-00	7,000.00
Tax Supervisor	FICA	11-4140 5181-00	852.00
Total			86,595.00


Chairman


County Manager


Clerk to the Board


Finance Officer

3

Budget Amendment

Date: 2/17/2014

Fund: Fund 11 General Fund

Fiscal Year: 2013-2014 Amendment #13

Increase Revenue

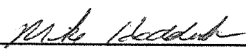
Dept of Social Services	Low Income Home Energy Assist	11-0212 5486-16	69,324.00
Dept of Social Services	Welfare Admin	11-0212 4531-00	3,733.05

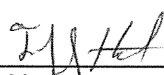
TOTAL 73,057.05

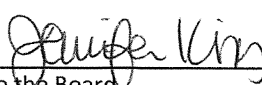
Increase Expenditure

Prograss Energy Neighbor Fund	Allocation	11-5490 5497-00	3,733.05
Low Income Home Energy Assistar	Allocation	11-5481 5497-00	69,324.00

Total 73,057.05


Chairman


County Manager


Clerk to the Board

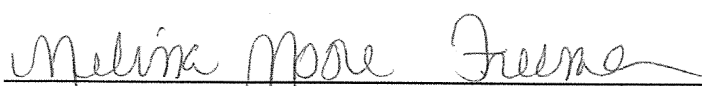

Finance Officer

EXHIBIT D

BOARD OF COUNTY COMMISSIONERS

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2314 Wyse Fork Rd.
Trenton, NC 28585

SONDRA IPOCK RIGGS, Vice-Chairman
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Resolution by the Jones County Board of Commissioners to establish, appoint and authorize the Jones County Board of Equalization and Review with certain powers and duties as established by G.S. 105-322 of the Machinery Act of North Carolina:

- A. **Personnel:** The Jones County Board of Equalization and Review shall be composed of the members of the Jones County Board of County Commissioners. The legal responsibilities of the Jones County Board of Equalization and Review are separate and apart from their roles as county commissioners.
- B. **Compensation:** The board of county commissioners shall fix the compensation and allowances to be paid to the members of the board of equalization and review for their services and expenses.
- C. **Oath:** Each member of the board of equalization and review shall take and sign the following oath required by G.S. 105-322(c):

I, _____ do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Equalization and Review of Jones County, North Carolina, and that I will not allow my actions as a member of the Board of Equalization and Review to be influenced by personal or political friendships or obligations, so help me God.

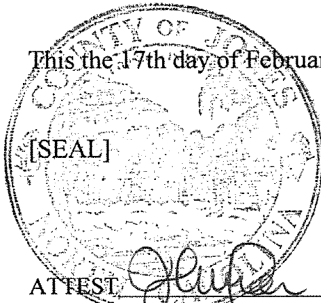
(Signature)

- D. **Clerk and Minutes:** Samuel B. Croom, assessor shall serve as clerk to the Jones County Board of Equalization and Review as required by G.S. 105-322(d).
- E. **Time of Meeting:** The board of equalization and review shall hold its first meeting on Monday, April 7th 2014 and adjourn on Monday, May 5th 2014 at 5:00 PM.
- F. **Notice of Meetings and Adjournment:** A notice of the dates, hours, place, and purpose of the first meeting, additional meetings and adjournment of the board of equalization and review shall be published at least three times in the Jones County Post and at least 10 days prior to the first meeting.

G. **Powers and Duties:** The Jones County Board of Equalization and Review shall have the following powers and duties as granted by G.S. 105-322(g)(1-5):

1. **Duty to Review Tax Lists**
2. **Duty to Hear Taxpayer Appeals**
3. **Powers in Carrying Out Duties**
4. **Power to Submit Reports**
5. **Duty to Change Abstracts and Records After Adjournment**

This the 17th day of February, 2014.



ATTEST

Jennifer King
Jennifer King, Clerk to the Board

Mike Haddock
Mike Haddock, Chairman